(16)

NATIONAL CENTRE FOR RADIO ASTROPHYSICS, PUNE UNIVERSITY CAMPUS, PUNE 411 007

TA CLAIM FOR TEMPORARY DUTY MOVES FROM PUNE TO KHODAD OR VICE VERSA. TA Claim for the period from _____ to _____

Name _____ Comp. Code _____ Design & Section _____ Basic Pay _____ Head Qtrs. _____

Date	Station	Departure Time	Station	Arrival Time	Incidental Rs.	D.A. Rs.	Conveyance Charges		Fare Rs.	Total Amount (6+7+9+10) Rs.	(--)Guest Houses Accommodation Charges		Balance Amount Payable (11-13) Rs.	Certification by Reporting Officer
							Mode	Amount Rs			Bill No. & Date	Amount Rs.		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

*** To be Filled by Accounts Section**

APPROVAL BY CONTROLLING OFFICER

Signature :

Name :

Designation :

Section Group :

Certified that:

1) Timing, distance/period of halt etc. indicated in the form are correct to the best of my knowledge.
2) DA has been claimed for days actually and not merely constructively spent in camp, including holidays.
3) No DA has been claimed for days spent on leave.
4) On the days on which DA at full rates is claimed, I was not provided with either free board or free lodging or both.

Total Rs. : _____

Less TA adv. Rs. : _____

Bal.due to me/Institute : _____. Amount in word Rs. _____

Received Payment

ACCOUNTS OFFICER

Signature

(Name in Block Letters)