



National Centre for Radio Astrophysics
TATA INSTITUTE OF FUNDAMENTAL RESEARCH
 Post Bag No. 3, Pune University Campus, Pune 411 007

NCRA-TIFR CONTRIBUTORY MEDICAL SCHEME
FORM-NCRA Med—4

APPLICATION FOR REGISTRATION/ RENEWAL OF DEPENDENT SPOUSE / PARENT / CHILDREN
 [To be submitted in Duplicate (original with GA; Copy with Accounts) with three copies of ID card size Photos for each eligible dependant]

Name of staff member		CC No	
Designation		Date of Birth	
Date of joining TIFR		Grade pay	
Pay band		Pay in Pay Band	
Ration card with the name of the dependant listed below		Residential Address	
Ration card validity period			
		Tel No	e-mail id:

PARTICULARS OF DEPENDENTS

(A) SPOUSE / CHILDREN

Sr.No	Name	Date of birth (attach copy of birth certificate)	Sex	Residing at	Any gainful employment (if children between 18-25 yrs)
1					
2					
3					

Note: Only two children can be registered. Annual update on children not required once already made till they attain 18 years age and update thereafter, by March each year or when status changes. Life-long dependency if applies, to be supported by documents.

(B) PARENTS *

Sr.No		Date of birth	Relation	Residing at	* Combined Monthly Income from all sources	Initials
1						
2						

* Please fill up details as per Annexure "I". "B" above will not be considered for Registration, if Annexure "I" to this form is not filled or is incomplete.

I have read the eligibility criteria as given overleaf. I certify that persons listed above fulfill the conditions prescribed and are eligible for registration under NCRA-TIFR Contributory Medical Scheme. In case any information is found to be incorrect, I understand that my membership could be terminated by the Competent Authority and also render me liable for disciplinary proceedings. I understand that the burden of proof for age, residence, martial status, gainful employment, income from all sources etc. rests on me for claiming eligibility.

Signature of Applicant:

Date:

Recommendations of Reporting Officer or
 Head of Section/Division _____

Approval of Registration (By Admin Officer NCRA/ Head, RAC, Ooty)

Approved w.e.f. _____

Not approved due to : _____

Signature:

Date :



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BRIEF EXTRACT OF RULES

1. ELIGIBILITY

Staff members holding regular posts in the academic, scientific / technical and administrative/ auxiliary streams; including Visiting Fellows [PDF] / Visiting Professors / Visiting Scientists; Project Appointees [if their offer provides for medical scheme membership]; all trainees for regular posts, but on stipend, involving absorption in appropriate scale, on successful completion of training and with bond liability; families of such trainees not eligible during training period; Research Scholars [but not their family members].

2. **Family:** Eligible family members will include: (a) Spouse of the employee;

(b) children, step children or legally adopted children, up to 25 years of age, restricted to two*; children beyond the age of 18 years and up to 25 years, will be eligible for continuation, provided they are not gainfully employed; part time employment, if the same is certified to be so, by the employer and monthly income does not exceed Rs.4000/- is not considered gainful employment as also, any Academic / University stipends, scholarships/ free-ships.

** Three [first three] if registered prior to 1.2.1998.*

(c) Physically / Mentally challenged children shall be eligible for the benefits, till such time they are dependent on the prime beneficiary, provided the disability is certified to exceed 40% for physically & above "mild retardation" for mentally challenged.

Note: Married, divorced or otherwise legally separated and widowed daughters, even though dependent on the employee, are not eligible for benefits under the scheme.

(d) Parents, wholly dependent on the prime beneficiary whose combined monthly recurring income is not more than Rs.4000/- (if pension, excluding pensioner's relief), from all sources (include income from pension, land holdings, house, dividends, interest income from fixed deposits, securities, bonds etc) will be eligible if they normally reside with him/her. They should not be away from the residence of employee for more than 90 days in a calendar year. Also, prior to request for registration on each occasion, parents should have actually resided with employee for a minimum period of 30 days. Ration card / residential proof with the same address as that of the employee is a must.